

JOB DESCRIPTION

POST: Teacher

GRADE: Main Scale

RESPONSIBLE TO: Deputy Headteacher

DEPARTMENT MANAGEMENT RESPONSIBILITIES

Main management responsibilities include:

- To assist in co-ordinating and reviewing the development of the curriculum.
- To support the Leadership Team of the school, attending meetings as required.
- To develop the school's curriculum offer for a specific cohort of students.

CURRICULUM RESPONSIBILITIES

To be responsible for:

- Assisting in the co-ordination of learning programmes throughout the school.
- Developing the resources connected with these learning programmes.
- Supporting curriculum development as a part of the staff team.
- Assessing and reporting students' progress within the curriculum.

RESPONSIBILITIES AND DUTIES

In consultation with the Deputy Headteacher, the Teacher will:

- Promote the ethos and beliefs of the school by providing a good role model for both students and other staff.
- Teach classes, small groups or individuals as appropriate.
- Ensure that all teaching situations are underpinned by clear teaching targets and record systems.
- Evaluate records, reports and statements, as appropriate, for students in their cohort, and prepare schemes of work, individual education plans and lesson plans involving other professionals, as appropriate.
- Provide a well-structured, creative and stimulating learning environment.
- Develop their pastoral role to ensure the health and welfare of their students, including their safe handling, i.e. positive (behaviour) and manual handling.

ORGANISATION

In consultation with the teaching team, the teacher will

- Prepare timetables for individual students to allow integrated teaching to take place within the school.
- Lead discussions on the progress of students.
- Be responsible for the effective and efficient use of resources.

LINKS

The teacher in consultation with the Deputy Headteacher will

- Liaise with advisory teachers, therapists, psychologists and other professionals, as required.
- Contribute towards establishing and maintaining links with the community.
- Work closely with the parents of the students in their cohort and, where necessary, be involved in discussions with parents of other students in school.

WORKING WITH STUDENTS

- There will be times when the students can present with behaviour that challenges. It is important that the post holder be mentally resilient to maintain Unconditional Positive Regard / Emotional Co-regulation, and to engage in the school's processes to support employees to maintain a professional approach.
- The post holder is required to be physically fit as the position includes running around with, and after, students on a frequent basis. The post holder is also required to be physically strong / fit enough to restrain students using necessary and appropriate physical force as outlined in the Care and Control Policy. They must also be able to lift students when necessary, using correct techniques and practices as trained and in accordance with the Care and Control Policy.
- The post holder will need a level of physical fitness due to the nature of the demands of the students and need for physical interventions as necessary.